

SENDCo – Colmers Farm Primary School

Pay scale: MPS/UPS and TLR 2B
Start date: ASAP
Hours: Full time
Contract: Permanent
Closing Date: Friday 3rd December 2021



Who we are:

Driving Equality, Innovation & Aspiration.

We are a multi academy trust with a vision to ensure that all our schools are: outstanding beacons of equality, where pupils succeed in a safe, innovative and vibrant learning community.

Our values are:

- Aspiring from the start** - Where ambition begins on Day One
- Ensuring equality for all** - Equality - First, Foremost, Forever
- Succeeding together** - Alone you're good. Together we're amazing
- Engaging learning** - Unlocking minds every day

Could you assist in the management of HR processes and functions for all staff within the Trust and support us to continuously develop the HR function?

Could you support a forward thinking, innovative and dynamic executive leadership team who are always striving to improve and move forward?

What we can offer you!

At Excelsior Multi Academy Trust we are committed to supporting our people in every aspect of their work. One of our core drivers is to ensure all of our workforce are happy in their job because as Aristotle once said 'Pleasure in the job puts perfection in the work.' We recognise that happy staff do a better job so you will be joining a trust with happiness at its core.

Excelsior MAT offers employees:

- *Sector competitive pay*
- *Defined benefit pensions*
- *Performance related pay and recognition of additional responsibilities*
- *Friday Pulse portal that tracks employee happiness, helping to build a positive and productive work culture*
- *24/7 advice and help line*
- *Access to Excelwell – our online wellbeing platform*
- *Facebook staffroom*
- *Cycle to work scheme*
- *Access to flu jabs*
- *Flexible working (office and homeworking)*

Recruiting and Onboarding:

How to apply:

Please download the Job Description & Person Specification and complete the attached application and monitoring forms and submit it to: recruitment@excelsiormat.org.

Additional details plus the application and monitoring forms are available from our academy website [Vacancies – Excelsior MAT](#).

If you have any queries please email: recruitment@excelsiormat.org.

Please do not send in CV's, the application form covers the information required and is designed to ensure fairness during interview shortlisting.

Receipt of two references are required as part of the interview shortlisting process. Your application may be rejected if adequate references have not been provided.

Shortlisted candidates will be required to attend a Warner (values-based) interview prior to the main interview in line with our Child Protection Policy. Successful applicants will require an enhanced disclosure.

